COOPERATIVE-ENABLED CONTRACT SEARCH

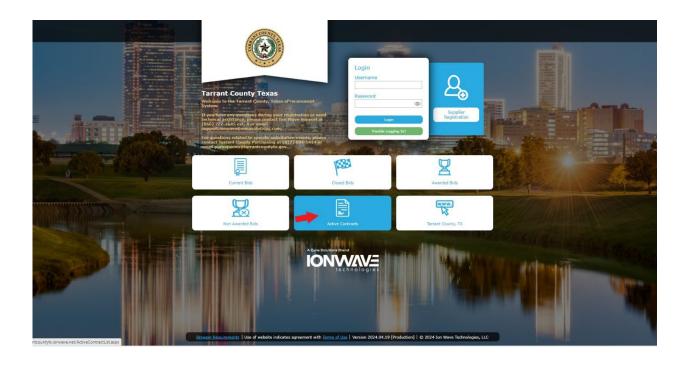
With the adoption of Ion Wave eProcurement, we invite our cooperative purchasing members to search for active contract information on the <u>Tarrant County IonWave</u> site. You do not need to register to do this.

Bid Specification questions are best answered by the respective Buyer as indicated at the bottom of the Commissioner's Court Communication (award document) or via link in Step 1, below. Buyer contact information is available via our <u>Purchasing Staff Directory</u>.

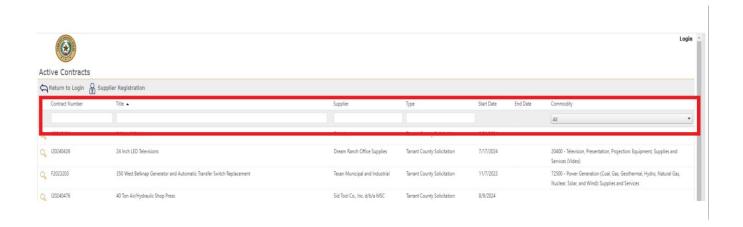
The bid tabulation and renewal agreement letters are included as part of the award and renewal documents. A specific vendor's full submission package must be requested through the Public Information Act process. A request can be initiated by using the <u>Criminal District Attorney's Office Public Information Act Request option</u>.

Step 1: Go to the <u>Tarrant County IonWave website</u>.

Step 2: Click on the Active Contacts icon.

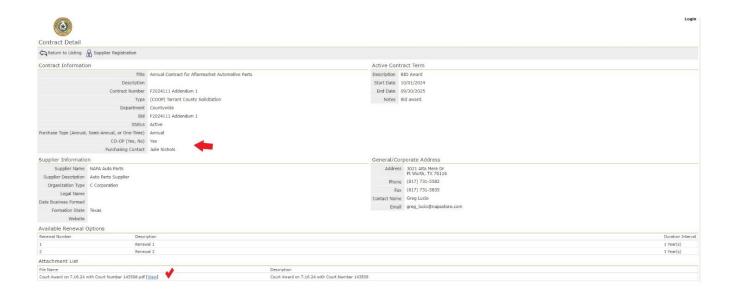


Step 3: Search by Keyword, Contract Number, Supplier, or Commodity.



Step 4: Click on an agreement you are interested in using for your entity.

Step 5: Agreements that are available under the Tarrant County Cooperative have a CO-OP field and a "Yes" listed next to it. The Purchasing Contact is listed immediately below, and Court documents with Bid Tab can be accessed via the Attachment List link. Here's an example of the Contact Detail view.



To view all Active Coop Contracts sort with the type as (COOP). This will list the Contract Number, Title, Supplier, Start / End Dates and Commodity Codes. By clicking on the magnifying-glass icon to the left of the contract number the contract details (see Step 5) will be shown.

