

3:39 pm, Jan 22 2025

Mary Louise Nicholson
County Clerk

TOWN OF FLOWER MOUND, TEXAS

ORDINANCE NO. 04-25

by **ngorena**

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, AMENDING THE TOWN'S BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2024, AND ENDING ON SEPTEMBER 30, 2025, AS ADOPTED BY ORDINANCE NO. 40-24, BY PROVIDING FOR ADJUSTMENTS TO THE GENERAL FUND, UTILITY FUND, LIBRARY DEVELOPMENT FUND, TREE PRESERVATION FUND, JUSTICE SEIZURE FUND, TEXAS PARKS & WILDLIFE FUND, CDBG HUD GRANT FUND, COVID-19 FUND, TAX NOTE FUND, VEHICLE AND EQUIPMENT REPLACEMENT FUND, TECHNOLOGY REPLACEMENT FUND AND HEALTH INSURANCE/FLEX ACCOUNT FUND; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AS AMENDED; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Council of the Town of Flower Mound, Texas ("Town Council") has heretofore adopted its Annual Budget for the fiscal year beginning on October 1, 2024, and ending on September 30, 2025; and,

WHEREAS, said Annual Budget was adopted by Ordinance No. 40-24 on September 16, 2024; and,

WHEREAS, after approval of said Annual Budget, unexpected needs have arisen which require amendment of the Annual Budget; and,

WHEREAS, Section 102.010 of the Local Government Code allows the Town to make changes to the budget for municipal reasons;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, THAT:

SECTION 1

All of the above premises are hereby found to be true and correct factual and legislative determinations of the Town of Flower Mound and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

SECTION 2

The Annual Budget of the Town of Flower Mound, Texas, for the fiscal year beginning on October 1, 2024, and ending on September 30, 2025, as heretofore adopted by Ordinance No. 40-24, is hereby amended to provide for adjustments to the **General Fund, Utility Fund, Library Development Fund, Tree Preservation Fund, Justice Seizure Fund, Texas Parks & Wildlife Fund, CDBG HUD Grant Fund, COVID-19 Fund, Tax Note Fund, Vehicle and Equipment Replacement (VERF) Fund, Technology Replacement Fund, and the Health Insurance/ Flex Account Fund**, as shown in Exhibit "A," attached hereto and incorporated herein, and expenditures for said fiscal year shall be made in accordance with said Annual Budget, as amended.

SECTION 3

The expenditures and amendments authorized by this Ordinance are necessary to meet unusual and/or unforeseen conditions or circumstances that could not have been included in the original budget through the use of reasonably diligent thought and attention.

SECTION 4

A true and correct copy of this ordinance showing the approved budget amendments shall be filed with the Town Secretary and in the office of the County Clerk as required by Section 102.009 of the Local Government Code.

SECTION 5

All ordinances, orders or resolutions heretofore passed and adopted by the Town Council of the Town of Flower Mound, Texas, are hereby repealed to the extent that said ordinances, orders or resolutions, or parts thereof, are in conflict herewith.

SECTION 6

It is hereby declared to be the intention of the Town Council of the Town of Flower Mound that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the Town Council of the Town of Flower Mound, Texas, without incorporation in this Ordinance of such unconstitutional phrase, clause, sentence, paragraph, or section.

SECTION 7

This Ordinance shall take effect and be in full force from and after its passage and adoption.

DULY PASSED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF FLOWER MOUND, TEXAS, BY A VOTE OF 5 TO 0, ON THIS 21ST DAY OF JANUARY, 2025.

APPROVED:



Cheryl Moore, MAYOR

ATTEST:



Theresa Scott, TOWN SECRETARY

EXHIBIT “A”

**Town of Flower Mound
Amended Budget
Fiscal Year 2024-2025**

REASON FOR ADJUSTING THE GENERAL FUND APPROPRIATION:

In the General Fund, expenditures will increase by \$1,154,907, from \$95,514,870 to \$96,669,777.

Expenditures will increase by \$756,507 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

In the Facilities Management Division of the General Fund, expenditures will increase by \$395,000 to account for projects that were budgeted but not completed in the last fiscal year and one project that needs to be added to the additional of a medic crew. Due to time constraints and supply chain issues, five projects that were budgeted in FY 23-24 were unable to be completed during the fiscal year: Lighting Replacement in various facilities for \$85,000, Interior Repainting at the Community Activity Center for \$50,000, Gate Refurbishment at the O&M building for \$125,000, Parks Winter Automated Drainage System for \$35,000, and Senior Center Drainage Improvements for \$70,000. Fire Station 6 requires some remodeling to provide space for the additional crew approved in the FY 24-25 budget in the amount of \$30,000.

Additionally, with the staff turnover during the budget process, \$3,400 in budget authorization was mistakenly removed from line items for the Fire Department. This amount has been added back in for the Department.

General Fund	Original Budget	Current Budget	Amended Budget	Increase / (Decrease)
Expenditures:				
Town Manager's Office	\$ 3,152,145	\$ 3,152,145	\$ 3,152,145	\$ -
Town Secretary's Office	619,770	619,770	619,770	-
Development Services	3,033,995	3,033,995	3,033,995	-
Parks and Recreation Services	12,345,845	12,345,845	12,345,845	-
Library Services	2,511,815	2,511,815	2,511,815	-
Police Services	22,678,563	22,678,563	22,740,204	61,641
Financial Services	5,218,715	5,218,715	5,218,715	-
Administrative Services	7,607,200	7,607,200	8,649,473	1,042,273
Fire and Emergency Services	25,043,327	25,043,327	25,093,901	50,574
Communications	964,850	964,850	964,850	-
Non-Departmental Services	4,561,490	4,561,490	4,561,910	420
Public Works	5,878,415	5,878,415	5,878,415	-
Environmental Services	1,898,740	1,898,740	1,898,740	-
Total	\$ 95,514,870	\$ 95,514,870	\$ 96,669,777	\$ 1,154,907

REASON FOR ADJUSTING THE UTILITY FUND APPROPRIATION:

In the Utility Fund, expenditures will increase by \$116,794, from \$59,340,618 to \$59,457,412.

Expenditures will increase by \$116,794 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>Utility Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Financial Services	\$ 2,530,585	\$ 2,530,585	\$ 2,530,585	\$ -
Non-Departmental Services	14,187,492	14,187,492	14,187,492	-
Public Works	42,622,541	42,622,541	42,739,335	116,794
Total	\$ 59,340,618	\$ 59,340,618	\$ 59,457,412	\$ 116,794

REASON FOR ADJUSTING THE LIBRARY DEVELOPMENT FUND APPROPRIATION:

In the Library Development Fund, revenues will increase by \$37,000 for a contribution received from the Friends of the Library.

At the time of budget development, the Library had not finalized a spending plan for this fiscal year. This amendment provides budget authorization in the amount of \$102,000 for Sound Baffling, eBooks & Audio books, study pods (seating), Lego Robotic kits with iPads, and Hobby kits.

<u>Library Development Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Revenues:				
Contributions/Memorials	\$ -	\$ -	\$ 37,000	\$ 37,000
Interest Income	3,000	3,000	3,000	-
Total	\$ 3,000	\$ 3,000	\$ 40,000	\$ 37,000
Expenditures:				
Library Development	\$ -	\$ -	\$ 102,000	\$ 102,000
Total	\$ -	\$ -	\$ 102,000	\$ 102,000

REASON FOR ADJUSTING THE TREE PRESERVATION FUND APPROPRIATION:

In the Tree Preservation Fund, expenditures will increase by \$127,810, from \$186,590 to \$314,400.

Expenditures will increase to account for the operating needs of the Environmental Services Team that were inadvertently removed from the budget during finalization.

<u>Tree Preservation Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Parks & Recreation Services	\$ 92,050	\$ 92,050	\$ 92,050	\$ -
Environmental Services	94,540	94,540	222,350	127,810
Total	\$ 186,590	\$ 186,590	\$ 314,400	\$ 127,810

REASON FOR ADJUSTING THE JUSTICE SEIZURE FUND APPROPRIATION:

In the Justice Seizure Fund, revenues will increase by \$79,600 from \$500 to \$80,100. Expenditures will also increase by \$732,403 from \$0 to \$732,403.

Estimated revenues are not budgeted in the Justice Seizure Fund, since revenue is very volatile and typically tied to court cases. Since the beginning of the fiscal year, the Police Department has brought in \$79,600 in revenue.

Expenses will be increased by \$527,903 to re-appropriate funds budgeted in the prior year for outstanding purchase orders at September 30, 2024.

The Police Department had not finalized a spending plan at the time of budget adoption for these funds. The amendment also includes budget authorization in the amount of \$204,500 for the following items: Plate Carriers (\$22,500), Shields (\$40,000), Golf Cars (\$30,000), Tire Deflation Equipment (\$5,000), APEX Drug Detection Equipment (\$30,000), Raid Jackets (\$3,000), Detention Officer Hiring Bonus (\$20,000), ROXO Design Services (\$4,000) and Training (\$50,000).

<u>Justice Seizure Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Revenues:				
Fine and Forfeitures	\$ -	\$ -	\$ 79,600	\$ 79,600
Other Revenue	500	500	500	-
Total	\$ 500	\$ 500	\$ 80,100	\$ 79,600
Expenditures:				
Police Services	\$ -	\$ -	\$ 732,403	\$ 732,403
Total	\$ -	\$ -	\$ 732,403	\$ 732,403

REASON FOR ADJUSTING THE TEXAS PARKS & WILDLIFE FUND APPROPRIATION:

In the Texas Parks & Wildlife Fund revenue will increase by \$750,000 to account for the change in fiscal year when the reimbursement will be received.

Expenditures will increase by \$750,000 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>Texas Parks & Wildlife Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Revenues:				
Intergovernmental Revenue	\$ -	\$ -	\$ 750,000	\$ 750,000
Interest Income	-	-	-	-
Total	\$ -	\$ -	\$ 750,000	\$ 750,000
Expenditures:				
Parks & Recreation Services	\$ -	\$ -	\$ 750,000	\$ 750,000
Total	\$ -	\$ -	\$ 750,000	\$ 750,000

REASON FOR ADJUSTING THE CDBG HUD FUND APPROPRIATION:

In the CDBG HUD Grant Fund, expenditures will increase by \$281,120 from \$288,137 to \$569,257 to account for funds awarded to the Town of Flower Mound for program year 2024 and to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>CDBG - HUD Grant</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Grant Fund	\$ 288,137	\$ 288,137	\$ 569,257	\$ 281,120
Total	\$ 288,137	\$ 288,137	\$ 569,257	\$ 281,120

REASON FOR ADJUSTING THE COVID-19 FUND APPROPRIATION:

In the COVID-19 Fund, expenditures will increase by \$257,919 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>COVID-19 Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Grant Fund	\$ -	\$ -	\$ 257,919	\$ 257,919
Total	\$ -	\$ -	\$ 257,919	\$ 257,919

REASON FOR ADJUSTING THE TAX NOTE FUND APPROPRIATION:

During the budget process, staff proposed using short term debt for financing several capital projects. Until the plan was approved by Council, the budget amounts were not included in the budget numbers presented. This amendment will provide budget authorization for the \$2,500,000 in revenue and \$2,500,000 in expenditures for the projects approved during budget discussions.

<u>Tax Notes - Capital</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Revenues:				
Bond Proceeds	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000
Total	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000
Expenditures:				
Capital Expenses	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000
Total	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000

REASON FOR ADJUSTING THE VEHICLE AND EQUIPMENT REPLACEMENT FUND APPROPRIATION:

In the Vehicle and Equipment Replacement Fund, expenditures will increase by \$1,752,271 from \$4,959,438 to \$6,711,709.

Expenditures will increase by \$1,752,271 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>Vehicle & Equipment Replacement Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Vehicles & Equipment	\$ 4,959,438	\$ 4,959,438	\$ 6,711,709	\$ 1,752,271
Total	\$ 4,959,438	\$ 4,959,438	\$ 6,711,709	\$ 1,752,271

REASON FOR ADJUSTING THE TECHNOLOGY REPLACEMENT FUND APPROPRIATION:

In the Technology Replacement Fund, expenditures will increase by \$7,447 from \$489,800 to \$4,97,247.

Expenditures will increase by \$7,447 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>Technology Replacement Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Information Technology	\$ 489,800	\$ 489,800	\$ 497,247	\$ 7,447
Total	\$ 489,800	\$ 489,800	\$ 497,247	\$ 7,447

REASON FOR ADJUSTING THE HEALTH INSURANCE/FLEX ACCOUNT FUND APPROPRIATION:

In the Health Insurance/Flex Account Fund, revenues will increase by \$12,500, from \$16,976,456 to \$16,988,956.

Expenditures will increase by \$12,500 to re-appropriate funds budgeted in prior years for outstanding purchase orders at September 30, 2024.

<u>Health/ Flex Fund</u>	<u>Original Budget</u>	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase / (Decrease)</u>
Expenditures:				
Health Insurance/ Flex Accounts	\$ 16,976,456	\$ 16,976,456	\$ 16,988,956	\$ 12,500
Total	\$ 16,976,456	\$ 16,976,456	\$ 16,988,956	\$ 12,500