



MINUTES

TARRANT COUNTY CERTIFIED LOCAL GOVERNMENT STEERING COMMITTEE

Meeting

Tarrant County Historical Commission Room

GoTo Meeting

Wednesday May 24, 2023 at 3:00pm

CLG Committee Members Present:

Jaimi Parker, Historic Preservation and Archives Officer
Ann Jacqmain
Jim Hodgson
Bill Perdue
Stacy Luecker

CLG Committee Members Absent:

Kip Wright

CLG Guests:

Jamie Sheppard (Assistant Archives Officer, Tarrant County Archives)
Steve Myers (TCHC)

I. CALL TO ORDER

- The meeting was called to order by Jaimi Parker at 3:03 pm in person and via GoTo Meeting online meeting.
- Roll Call was completed, and a quorum of the membership was present.

II. ACTION ITEMS

A. Consideration of March 22, 2023 Meeting Minutes

- J Hodgson made a motion to approve the minutes of the March 22, 2023, B Perdue seconded, and the motion passed.

III. DISCUSSION ITEMS

A. CLG Charter Approval Update

- Charter was approved by Commissioners Court on May 2, 2023

B. FY2022 CLG grant – GIS Mapping, Context Statements – Updates in RFP Process

- (3) proposals were submitted by vendors, and are in the process of being reviewed
- (3) no-bids were entered – reason not enough funding for project



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- i. Discussion of how to potentially save on cost for future projects
 - 1. Do not combine project phases into single grant
 - 2. Reach out to universities to see if students can assist with projects (J Parker to reach out to UTA)
 - Reviews will be completed by June 8, 2023, with interview of top vendor projected for week of June 12, 2023
- C. Discussion of updating the Historic Preservation Plan
 - Members agreed that the HPP should be updated to review priorities and timelines of projects and project phases
 - Members will review the HPP timeline (page ii) to select top 10 priorities and potential implementation timeline for those top 10. Members will send this information to J Parker to consolidate, and an ad-hoc meeting will be held to discuss these ideas
 - J Parker will send out a doodle poll to schedule the ad-hoc meeting, which will determine the deadline for priority submissions
- D. Discussion of upcoming CLG Grant application
 - Grant application will be posted in July with Letter of Intent due in August and final application due in November 2023
 - Possibility of this grant focusing on additional context statements not funded in current grant
 - Will discuss again at ad-hoc meeting after reviewing top priorities
- IV. NEW BUSINESS**
 - None
- V. PUBLIC COMMENTS**
 - Royal Flying Corps will be at the Greenwood Cemetery Monday, May 29, 2023, in honor of Memorial Day
- VI. ADJOURN**



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- J Hodgson made a motion to adjourn the meeting, seconded by B Perdue, and the motion passed. The meeting was adjourned at 3:56 pm.

Respectfully Submitted,

Jaimi Parker, Historic Preservation and Archives Officer